

**NOTICE OF MEETING AND AGENDA**

October 26, 2011, 1:30 P.M.  
Indiana Commission on Public Records  
Room 401, Indiana State Library

**MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (November 16, 2011)
- III. APPROVAL OF MINUTES (September 21, 2011)
- IV. OLD BUSINESS
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  1. FAMILY AND SOCIAL SERVICES ADMINISTRATION  
Office of General Counsel
  2. FAMILY AND SOCIAL SERVICES ADMINISTRATION  
DDRS/Bureau of Quality Improvement Services
  3. PUBLIC ACCESS COUNSELOR
  4. ECONOMIC DEVELOPMENT CORPORATION
  5. STATE DEPARTMENT OF HEALTH  
Children with Special Health Care Services
  6. STATE DEPARTMENT OF HEALTH  
Vital Records
  7. DEPARTMENT OF WORKFORCE DEVELOPMENT  
All Divisions
  8. INDIANA SCHOOL FOR THE BLIND
- VII. NEW BUSINESS
  1. Fee for Use of Camera at Indiana State Archives
- VIII. MEETING ADJOURNMENT